

# Decision Log – Meeting nr. 1

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Scribe	
Date:	

### Main actions and events:

<i>Action/Event</i>	<i>Description/Note</i>	<i>Date and Time</i>
<b>Incident management</b>		
<b>Location (War room)</b>		
<b>Pre-Incident events</b>		
<b>Situation assessment</b>		
<b>Affected systems</b>		
<b>Affected users</b>		
<b>Next steps</b>		
<b>Stakeholder notifications</b>		
<b>Next meeting</b>		

### Other Actions/Events:

<i>Other Actions/Event:</i>	<i>Description/Note</i>	<i>Date and Time</i>
<b>Example: Cut off internet access</b>	Disable the external interface on the firewall (Peter)	05/10/2024 - 20.45